

Ellington Condominium

Date 28-Oct-09

Re Review of Exterior Deck Walls & Ceiling

RESPOND BY:

		Stack
South Tower	X01, X02, X03, X04, X06, X07, X08, X09	Responses needed ASAP
North Tower	X11, X12, X13, X14, X16, X17, X18	No later than November 13
	X18 & X19	Please respond by November 13

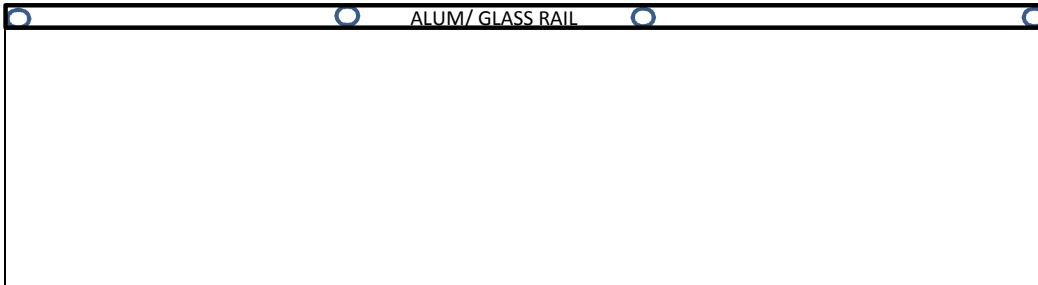
note - owners/ residents of X05 and X15 stacks do not need to respond

Residents - **Thank you to all of you have responded to date.**

We're nearing the completion of the exterior sealing and re-coating of the building exterior. Prior to the Contractor demobilizing from the site, it is important to review the condition of the exterior decks so that any items found to be deficient can be corrected. **Please return surveys to the concierge desk.**

Please take a few moments to review your exterior deck and note any items that require attention:

Unit _____
Date of review _____



Mark on the above drawing the location of the deficiency with a number. On the corresponding number below, please describe the condition or issue to be addressed. Items might include areas where paint has been missed, issues with electrical outlet covers, paint splatters on rails, caulking not replaced, etc. **This review should include the WALLS, WINDOW PERIMETERS, CEILING AND GRILLE COVERS (where appropriate).**

Please be aware that glass cleaning, thorough scrubbing of deck surfaces, and damage from resident use should not be included in the deficiencies list and are outside of the scope of the building re-coating project. Thank you

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____
- 7 _____
- 8 _____
- 9 _____
- 10 _____

Additional Comments/ Concerns: _____

